

Maintenance Activity	Optimal Frequency							Notes
	Weekly	Monthly	Quarterly	Annually	Spring/Fall	After Storm	Other	
<b>General</b>								
1 Safety inspection	X						X	
2 General debris and trash pickup	X						X	
3 Vandalism inspection	X							
4 Encroachments								Ongoing
<b>Pavement</b>								
1 Pavement survey					X			Conduct Spring and Fall surveys
2 Crack sealing							Reactionary	
3 Patching							As needed	
4 Fog seal							As needed	Lifespan approximately 4-6 years
5 Sealcoat							As needed	Lifespan approximately 6-10 years
6 Slurry seal							As needed	Lifespan approximately 8-10 years
7 Overlay							As needed	Lifespan approximately 15 years
8 Reconstruct							As needed	
9 Inspect pavement markings				X				
10 Repaint pavement markings							As needed	
<b>Vegetation</b>								
1 Mowing- clear zones, trailhead areas	X	X						
2 Brush trimming/overhead trimming				X				Spring activity
3 Clear zone weed control							As needed	Noxious weed spraying/removal
4 Sight line trimming at intersections		X						Roads, other trails, driveways, etc.
5 Tree removal							X	As needed
6 Rain garden maintenance		X					X	As needed
7 Trail sweeping/blowing					X	X	X	As needed
8 Seeding				X	X			As needed
9 Root cutting								As needed
<b>Drainage</b>								
1 Erosion repair			X		X	X		After spring snowmelt, storm cleanup
2 Culvert/catch basin clearing			X			X		Storm cleanup
3 Ditch maintenance (clear of debris, trash, branches)				X		X		Spring activity
4 Standing water repair				X		X		
<b>Structures</b>								
1 Bridge inspection (non-structural inspection)				X				
2 Tunnel inspection (non-structural inspection)				X				
3 Boardwalk inspection				X				
4 Railroad crossing inspection				X				Notify owner (railroad) of problems
5 Retaining walls				X				

Maintenance Activity	Optimal Frequency							Notes
	Weekly	Monthly	Quarterly	Annually	Spring/Fall	After Storm	Other	
<b>Amenities</b>								
1 Empty trash receptacles	X							May vary depending on trail use
2 Restroom maintenance (portable toilets)	X							May vary depending on trail use
3 Pet station re-stocking	X							May vary depending on trail use
4 Information kiosk inspection				X				
5 Update information kiosk graphics/maps							As needed	
6 Bench, bike rack, picnic table, trash receptacle inspection			X					
7 Signage inspection				X				
8 Lighting inspection			X					
9 Fence inspection				X				
10 Bollard inspection				X				
<b>Winter</b>								
1 Install/remove winter use signage					X			
2 Install/remove bridge protection from snowmobiles					X			Wood chips or rubber matting
3 Plow trail						X	As needed	
4 Plow trailheads and parking						X	As needed	
5 Install/remove protection at snowmobile trail crossings				X				
6 Ski trail grooming	X					X		